

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

January 29, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

EXECUTIVE SESSION UNDER ORS 192.660(2)(I) PERFORMANCE EVALUATIONS:

The Executive Session was carried over two weeks.

RECRUITMENT FOR COMMUNITY JUSTICE DIRECTOR:

Jean Ripa, Human Resources Director, described for the Commissioners the recruitment process she is proposing for the position of Community Justice Director. She provided a copy of the announcement and supplemental questions in the Board's packet. The announcement will be distributed widely in both the Adult and Juvenile fields.

She is proposing an interview panel consisting of three experts, two from the Adult Correctional field and one from the Juvenile Correctional field to consist of an initial interview panel to screen accepted candidates and develop a short list for the Board to interview. She will also include a staff interview or meet & greet during the process.

The Board indicated they would prefer to set their interview panel for a day other than their normal meeting day on Wednesdays. Jean will coordinate a date once the number of potential candidates to interview is known, anticipating this to occur with the Board the first week of April.

After discussion, Commissioner Fisher moved and Commissioner Heimuller seconded to approve the recruitment process as presented. The motion passed unanimously.

TRANSFER STATION OPERATIONS RECOMMENDATION:

Todd Dugdale came before the Board to present the recommendation of the RFP Evaluation Committee for the operations of the Transfer Station and highlighted the contents of the recommended proposal. *After discussion, Commissioner Heimuller moved and Commissioner Fisher seconded to approve the issuance of the Notice of Intent to Award the Transfer Station Operations Contract to Waste Connections, Inc. The motion carried unanimously.*

TRANSPORTATION & DISPOSAL BIDS:

While present, Todd also presented information concerning the low bidder, Republic Services, Inc. for the transportation and disposal of solid waste. The Board raised some concerns about how the County could convert transfer station operations from compacted loads to loose top loads if the County were to award a seven year contract to Republic Services. All agreed that the County should take steps to convert to the less expensive top load approach as soon as possible in order to avoid having to incur the costs of replacing the current compactor with a new \$900,000 compactor. The Transfer Station Operations contractor is also interested in avoiding major repair costs for the existing compactor, for which they are responsible for under the operations contract. The Board postponed a decision on the Intent to Award the Transportation and Disposal contract at this time and will revisit the matter at the 2/5/14 staff meeting. Todd will obtain the following information for Board review at that time:

- 1) An evaluation of the existing compactor, an estimate of remaining useful life, i.e., when it would likely have to be replaced and any residual value once removed; and

- 2) Review the draft contract provisions which would allow, should the County enter into a seven year contract with the lowest bidder Republic Services, Inc, the County to renegotiate or terminate the contract at such time as the compactor needed to be replaced and the County opted to convert to top loading. Top loading would require

the contractor to use different transport trailers capable of carrying up to 31 tons of un-compacted waste and would require the County to modify the loading pit and wall to facilitate top loading of the larger capacity trailers.

ROAD DISCUSSION:

Sarah Hanson, Dave Hill, Jennifer Cuellar and Cynthia Zemaitis met with the Board of Commissioners to discuss an MOU related to the Hermo Road project at Port Westward.

The Board expressed an interest in moving forward with the MOU to show support for the project and State funding. The CCDA is not being asked to fund Phase I and isn't likely to be able to fund Phase II. The existing agreements related to Hermo Road are not being changed. The MOU is still being reviewed by all parties and therefore not yet ready for approval. The directed staff to put the matter on the 2/5/14 agenda for additional discussion.

ODOT CO-LOCATION:

Dave Hill and Lonny Welter met with the Board for guidance on how to proceed with the proposal to co-locate the County's Rainier Shop and Clatskanie Shop to the ODOT site between Rainier and Clatskanie. Dave had submitted a memo to the Board on 10/29/13 with project information; maps and the costs involved. The Board expressed the support of this project and directed Dave to pursue an IGA with ODOT and to apply for grant funding as they become available for this project. It was noted that eligible grant funding would most likely be through the STIP process. The Board recognized the opportunities for sharing resources (equipment, labor and materials inclusive) by co-location and Dave mentioned the very long-term possibility of a unified road maintenance organization operating out of this facility that performs maintenance on all roads to include highways, streets and county roads, as opposed to each jurisdiction having their own road maintenance resources.

PLANNING COMMISSION INTERVIEWS:

The Board interviewed Alta Lynch for an open full time position on the Columbia County Planning Commission. She currently sits as an alternate member. Phyllis Zeilenga was also scheduled to interview but, after consideration, declined. No action was taken at this time.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 29th day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Henry Heimuller,

Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh
Board Office Administrator